

Smt. NAGARATHNAMMA COLLEGE OF NURSING
BEST PRACTICES 2020-2021

Best Practice –I

1. Title:

ICT (Information and Communication Technology)

2. Objectives:

1. To monitor academic regularity and overall development of students.
2. To identify problems and issues of the students at the earliest and support them effectively.
3. To improve the academic performance of the students.
4. To formulate methods to overcome issues so as to facilitate and maximize the output
5. To ensure that the teacher participates in the overall development of the student.

3. The Context

Proctorial system was initiated with the sole idea of maximizing teacher-student relationship and productivity by various initiatives. This body functions in a participative style where both members (teacher and student) contribute towards planning, implementation, execution and evaluation of various methods that improves the performance of the student and overall behavior of the student. This is an effective monitoring system which helps to observe all activities, programs, progress, problems and issues throughout the academic calendar. Since this is a contributory process both members have an equal role in the functioning of the system and achievement of the end result. Support the slow learners and advanced learners are identified, from past four years Proctorial systems are used to, ERP is used for tracking attendance of students.

4. The Practice

To meet the needs of the mentee, the mentor conducts periodical meetings at the college premises for an hour, preferably once a month.

The process consists of the following:-

- The Proctor establishes a good report with a proctee.
- Establish clear, shared expectations for the relationship with the Proctor including time commitment, meeting schedule and ground rules.
- Provide emotional support for the proctee in case of stress-related problems, emotional problems, fever and anxiety.
- Assess & counseling to improve learning skills, personal, professional, health and any other issues of the proctee.

- Set specific goals and timelines with benchmarks or dates.
- Uses Email, WhatsApp to encourage e-mentoring
- Proctor refers the proctee to colleagues for expertise outside their purview.
- Facilitates the awareness of opportunities for the proctee regarding various career development resources.
- Follow up regularly.
- Both proctor and proctee provides feedback and modifies the relationship, expectations and strategies as needed.
- Records the mentoring process and maintains confidentiality unless prior consent is granted by either party.

5. Evidence of Success

The proctor-proctee ensured that the academic and co-curricular development of the students go hand in hand. They could produce a drastic improvement in their performance.

It addressed the issues of students with regard to the discipline, code of conduct, co-curricular activities and extracurricular activities thus focusing on the holistic development of the student.

The program also helped the teacher to thoroughly understand the student, his strengths and weaknesses, and the ability of the student to carry out what is planned. It helped in improving the interpersonal relationship with the student.

6. Challenges:

Time management and dependency of a Proctee on a proctor for decision making are the issues for both mentor and mentee. Unexpected leave of proctor and Proctee disrupts their schedule of meeting many times. The proctor and Proctee are required to come to the mindset to avoid missing meetings and adequate referral services shall be strengthened to cater to the various needs of the Proctee in order to help them to gain confidence and support.